

**BARMULLOCH COMMUNITY DEVELOPMENT COMPANY  
MINUTES OF FIFTEENTH ANNUAL GENERAL MEETING**

**Held in Barmulloch Residents Centre - Hall 1 on 18<sup>th</sup> November 2021 at 7.00pm**

**Present – Member Directors** - June Connolly, Ruth Hewitt, Christine McBain, Stewart Cameron-Ward, Bernadette Hewitt, Marion Dunn, Lindsay McGibbon. **Members** - Margaret Connell, Stacey Bird, Aileen McDermott, Katie Gillespie, Tom Armstrong, Tony Clark, Charles Connolly, Margaret Stewart, Joseph McMillan.

**In Attendance** – Fiona Knight, Jacqueline Stewart, Clare Carmichael, Jim Hope, Janet McLaughlin, Nicola Thomas, Angela Smith.

**1. Welcome**

The meeting was chaired by June Connolly - Chairperson, who extended a warm welcome to all.

**2. Apologies**

Carole Phillip (Member Director)

**3. Minutes of Previous Meeting**

Adoption of Minutes was proposed by Stewart Cameron Ward, seconded by Margaret Stewart.

There were no matters arising.

**4. Chairperson's Comment**

The Chairperson thanked everyone for their continued support during the past year. The company has developed within the Government guidelines and restrictions. There has been a phased approach to re-opening the premises and serving the community (Ward 17).

The Chairperson also thanked the staff and volunteers who yet again have gone above and beyond to make the above possible.

Two new members of staff have been appointed, namely Nicola Thomas and Janet McLaughlin, together with BCDC's first Chief Executive Officer, Fiona Knight.

**5. Annual General Meeting Report**

The Chief Executive Officer gave an update on the Annual Report that accompanied the agenda for the meeting, highlighting the work done supporting the community throughout the coronavirus lockdown in the form of crisis payments, food deliveries and drop-in open days for food pick-ups, the re-opening of premises, BCDC's profile, communication and press coverage, work done in Robroyston Park, governance and staff and Board appraisals re-starting. BCDC is now an Accredited Living Wage Employer and a member of Early Years Scotland and Youth Scotland.

The Development Officer gave an update on the Hub and Spoke project and BCDC as an enabling organisation. The Hub and Spoke project is a year long pilot programme funded by the Scottish Office and the Development Trust Association (Scotland). It was devised by BCDC to assist community groups to purchase/lease council owned premises via the People Make Communities scheme operated by Glasgow City Council. The project started in May 2021 and there are currently 11 clients in the north of the city receiving BCDC's hands on free service to complete the first three stages of an application process towards a Community Asset Transfer. Two clients are at a final stage of appraisal by People Make Communities. BCDC's funders are delighted with progress and have indicated that they want to continue funding the project for another year.

**6. Annual Accounts, Treasurer's Report and Appointment of Examiner**

Ruth Hewitt gave a summarised Treasurer's report for the fiscal year. The full annual accounts are available on the website.

Total income from April 2020 to March 2021 = £387633; Total expenditure from April 2020 to March 2021 = £308,790 leaving a balance of over £78,000 of which £54,000 is unrestricted. BCDC holds reserves of £68,000 which is the equivalent of between 3 to 6 months' running costs in line with the Reserves Policy.

In April 2021, the accounting process moved from Microsoft Excel and Sage to a XERO software combined package.

**Adoption of Accounts** – members adopted the accounts by the raising of hands.

**Appointment of Examiners** – It was proposed that JS Thom Chartered Accountant continues to examine and prepare the Company's year-end accounts. No objection was made, and JS Thom will continue.

## **7. Board Composition and Election of Directors**

In the company's Memorandum and Articles of Association, it is customary for 2 long standing members to stand down. This year, 4 members are standing down. Calling notices were sent out with no nominations received, leaving BCDC with a Board of 10 Directors.

## **8. Any Questions and Answers**

Bernadette Hewitt congratulated BCDC on the success of the social media platform and asked what other approaches are being made to engage more widely as not everyone has access to social media. The General Manager replied saying that engagement increased during the Covid Foodshare. Newsletters, flyers and leaflet drops to local houses have also taken place along with What's On flyers. BCDC now has a mobile phone number which allows texts and what's app messages to be sent and received. A consultation process to find out what people in the community want will take place in the near future.

## **9. Thanks, and Close of Meeting**

The Chairperson thanked all for attending and in particular, the Development Officer, Jim Hope, who is retiring in March 2022. Jim has been instrumental in the growth of BCDC, including the staff, volunteers and Board members over the years. BCDC would not be where it is today without Jim's knowledge, support, determination, passion, and work ethic.

There was no further business.

The Chairperson closed the meeting.