

22<sup>nd</sup> May 2017

## **Opportunity Type: Part Time Cleaner/Caretaker**

Part-time Cleaner/Caretaker – 16 hours per week at living wage

### **Overview:**

The cleaner/caretaker will be a crucial staff member of the company and will be a trusted keyholder. We are looking for someone who is hardworking, honest, reliable, flexible, dependable and self-motivated who is willing to uphold the ethos of our Charity. You would be working between multi-sites with varied days and times.

### **Duties:**

You would be working between local multi-sites on varied days and times. You will work in a close relationship with the Centre Coordinator and must be able to take direction. Duties will include vacuuming, dusting, polishing, collecting domestic refuse, sweeping, mopping, litter picking, small maintenance jobs and reporting defects. Experience in health and safety, risk assessments, COSHH and first aid is preferred but not essential as long as you have a willingness to learn. Basic numerical and literacy skills are required for safe measuring of cleaning fluids. You may be asked to carry out other reasonable duties relevant to the management and operation of the company as required. We are an equal opportunities employer.

### **Essential Requirements:**

PVG/Criminal record check will be required

### **How to Apply:**

Please forward CV or personal statement to - [contact@bcdcglasgow.co.uk](mailto:contact@bcdcglasgow.co.uk)  
quoting reference JCC01 in the subject line.

Alternatively please post to

F.A.O. Chairperson of BCDC  
Reference JCC01  
Hope House,  
567 Broomfield Road,  
Glasgow, G21 3HW

**Closing Date: 31<sup>st</sup> May 2017**

**Number of Places: 1**